

# **BOARD OF TRUSTEES**

## **STRATEGIC MEETING**

## **TERMS OF REFERENCE**



### **1. General**

1. To review and approve the Minutes of the Operational Meeting.
2. To act upon any Matters Arising.
3. To receive the Operational Report from the Executive Team.

### **2. Governance**

1. To establish, maintain and review a system of governance, management and internal controls to ensure the Trust meets its strategic objectives, with particular reference to student attainment and achievement, and complies with its Articles of Association, the Funding Agreement, and all other legal requirements (including Company and Charity Law).
2. To identify any gaps in the skill set of Trustees appointed by members, and address through training or additional appointments to the governance structure.
3. To appoint the Chair and Vice-Chair of Trustees in line with Trust's Articles of Association.
4. To appoint the Chairs of Committees and Local Governing Bodies (LGB), and allocate additional Trustees based on competencies and any recommendation from the relevant Committee or LGB.
5. To establish arrangements for the election of Parent and Staff Governors to LGBs.
6. To appoint co-opted governors to LGBs based on their recommendations.
7. To review appointments, competencies and training needs on an annual basis.
8. To monitor the Terms of Reference and operation of LGBs, Committees and Panels to ensure their continued effectiveness.

### **3. Strategy and Performance Management**

1. To set the vision, ethos and strategic direction for the Trust, determining an overall vision and strategic objectives and endorsing individual School Development Plans (SDPs); and reflecting this vision and ethos in its operations and decisions.
2. To establish, maintain and review a system of performance management to monitor the achievement of strategic objectives and SDPs, with particular reference to student attainment and achievement.
3. To oversee and support the work of the Chief Executive Officer and Education Improvement Partner, monitoring progress and performance against agreed objectives and targets and holding them to account for the overall performance of the Trust.
4. To oversee and support the work of the Trust schools' Local Governing Bodies and Headteachers / Principals by monitoring performance against agreed objectives and targets, whilst holding them to account for the performance of their respective school and students.

## **5. Partnerships**

1. To establish, maintain and review strong links with stakeholders and key partners, including business partners, the wider local and business community, other local schools and local authorities.
2. To oversee strong channels of communication with current and prospective students and their parents/carers.

## **6. Policies**

1. To review and agree all major Trust policies, taking advice from the relevant LGBs and/or Committees, and ensuring statutory compliance.

## **7. Other**

To undertake any additional roles and responsibilities necessary for the effective operation of the Trust, the achievement of its objectives and to meet statutory requirements that are not specifically delegated to LGBs, Committees or staff.